

## BEING FUTURE FOCUSED & VISIONING WORKSHEET

### STRATEGIES

- Schedule weekly strategy sessions with yourself.
  - Create a monthly to do list every month.
  - Be sure to create time for personal & professional development.
  - Do a strategic plan with your team yearly.
  - Create a vision board for yourself each year.
1. Do you know what your team or department's goals for the year are? Are they visible to everyone and broken down into smaller pieces each month to achieve the goal? How can you continue to communicate this with your team so that everyone is working toward the goal?
  
  2. What are your personal and professional goals for the month and year? Have you carved out time to reach them? If not, how can you craft a plan to ensure you reach this?
  
  3. Are you holding yearly strategic plan meetings with your team? If not, why? If so, how can you improve them? Do you have a plan for your upcoming yearly session?

*“Good business leaders create a vision, articulate the vision, passionately own the vision, and relentlessly drive it to completion.”*

— Jack Welch